

Nationality:  
South African

Age:  
22 years old

Driver's license:  
Yes

Languages:  
English, Afrikaans



# ALÉCIA DE KLERK

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## EDUCATION & TECHNICAL SKILLS

### STELLENBOSCH UNIVERSITY • Stellenbosch, South Africa (2015 – 2020)

Bachelor of Science in Geoinformatics • (Finishing last two subjects)

eCognition • OrthoEngine • QGIS • ArcGIS • Web Development (HTML5, CSS3, Bootstrap4) • Python Coding • MySQL • Visual Paradigm • Microsoft Office • Unified Modeling Language (UML)

## WORK EXPERIENCE

### TIGER'S MILK • Stellenbosch, South Africa (Jan 2017 – Aug 2018)

*Casual bar and restaurant.*

Waitress and Hostess (Jan 2017 – Aug 2018)

- Taking telephonic bookings and orders.
- Welcoming patrons and showing them to their tables.
- Handing out flyers.
- Promoting restaurant at local businesses.
- Training of new staff.
- Basic cleaning duties.

### SPOTLIGHT AGENCY • Cape Town, South Africa (Mar 2016 – Aug 2018)

*Providing promotional models nationwide & internationally.*

Promotional Model (Mar 2016 – Aug 2018)

- Approaching people to promote products at events, in shops and bars.

### JAVA BISTRO, CRAFT WHEAT & HOPPS, FLAME & ASH • Stellenbosch, South Africa (Apr 2013 – Dec 2016)

*Three different restaurants & bars with the same owner, where I helped at each restaurant.*

Waitress (Apr 2013 – Dec 2016)

- Taking telephonic bookings and orders.
- Welcoming patrons and showing them to their tables.
- Training of new staff.
- Basic cleaning duties.

## VOLUNTEER WORK

### HUIS HORIZON / HOUSE HORIZON • Stellenbosch, South Africa (May 2012 – Feb 2018)

*A residential and sheltered-employment center in Stellenbosch specializing in the holistic care of people with a primary intellectual disability.*

Volunteer (May 2012 – Feb 2018)

- Helping at biannual fundraising events.
- Handing out food for other volunteers.

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- Setting up and packing up.
- Helping at stalls by selling goods or working with money.
- Doing small tasks where needed by staff.

**KLEINMOND ANIMAL WELFARE SOCIETY (KAWS) • Kleinmond, South Africa (Dec 2018)**

*A non-profit organization with the aim to serve the areas of Rooi Els, Pringle Bay, Betty's Bay, Kleinmond and Salandra by taking care of the community's unwanted, mistreated and neglected pets.*

Volunteer (Dec 2018)

- Feeding cats.
- Folding newspaper.
- Folding blankets.
- Cleaning kitten cages.
- Playing with cats and dogs.