



**SOUTH AFRICAN  
GEOMATICS COUNCIL**

Established by Act 19 of 2013

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# **NOTES FOR GUIDANCE FOR REGISTRATION AS A PROFESSIONAL MINE SURVEYOR**

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# **1 INTRODUCTION**

These notes, which have been approved by South African Council for Professional and Technical Surveyors, now replaced by the South African Geomatics Council in terms of Act 19 of 2013, have been compiled with a view to assist students at South African higher education institutions and others who intend qualifying for registration as Professional Mine Surveyor in terms of Section 13 of the Geomatics Profession Act, 19 of 2013. Applicants must note that the said Act and the Rules framed there under make provision for the registration in different categories and branches of the register according to their qualifications and training. Adherence to the requirements as set out below, will assist materially in avoiding unnecessary delays.

## **1.1 Definitions**

The “Council” means the South African Geomatics Council established in terms of Act 19 of 2013, or such agent acting on its behalf.

“Mine surveying refers to the science and technology of collection, measuring, processing, analysing, displaying interpreting, disseminating, utilising, evaluating and managing spatially related information both on surface and underground

“Mentor” refers to a practising, registered Professional Practitioner (Mine surveyor) who act as guide and advisor to young entrants to the profession

“SAGC” means the South African Geomatics Council established in terms of the Geomatics Profession Act 19 of 2013, or such agent acting on its behalf.

## **2 STATUTORY REQUIREMENTS**

In the first instance an applicant who wishes to register as a Professional Mine Surveyor, in the register provided for in Section 8(1)(b) of the Act, must first register in terms of Section 21(1) as a Candidate Mine Surveyor after obtaining an appropriate accredited Mine survey qualification or equivalent qualification approved by the South African Geomatics Council. (Normally a 4 year Honours degree or an approved Mine Survey NQF qualification)

A candidate who wishes to qualify for registration as a Professional Mine Surveyor and who will be entitled to undertake mine survey related work shall undergo post-qualification work

integrated learning (WIL) as set out in paragraph 6 and pass a law examination and practical test set by the Council within such period as it may determine.

Section 13 of the Geomatics Profession Act, 2013 sets out the requirements for registration as a Professional Mine Surveyor. Consequently an applicant must submit certified copies of his/her birth and degree certificates included with the application to the Council. "Certified" means certified to be a true copy by a Commissioner of Oaths or a Justice of the Peace.

### **3 WORK INTEGRATED LEARNING**

#### **3.1 Period of learning**

The period of WIL is a minimum of 220 working days and the nature of such learning shall be approved and controlled by the Council. All experience must be obtained after the date of completion of the requirements for the qualification, provided that the candidate applies for registration as a Candidate Mine Surveyor within two months of such date. Provided further that if the candidate was registered with the Council as a Mine Survey technician or technologist prior to obtaining the academic qualifications necessary for the Professional category and can produce a diary and employers' certificates to substantiate this claim, exemption for all or part of the practical training may be granted.

Training must be continuous and only in exceptional cases will a break in training be condoned. The normal acceptable minimum period of training with a single practitioner or firm of practitioners is 45 working days (i.e. two months), although lesser periods may be accepted in the case of categories of work given under paragraph 6.2.

A break in training will not be condoned unless a candidate makes timely application for such a break.

A candidate already in possession of an accredited or equivalent qualification who wishes to qualify for registration as a Professional Mine Surveyor and who has gained a variety of prior work experience as contemplated in Paragraphs 3 must submit an application to the Council in terms of Paragraph 5. The provisions of Paragraph 3 shall be used to assess the Mine Survey work including variety of work performed in terms of Section 13 of the Act. by a candidate who has gained more than 2 years practical experience. Where it is not possible to obtain certificates of employment or submit exact schedules of training and experience an affidavit detailing all such training and experience, may be acceptable.

The requirements laid down for WIL in this memorandum must be strictly adhered to and the required learning must be obtained working under the personal supervision of a registered, practising Professional Mine Surveyor or other suitably qualified person approved by the Council.

The candidate is required to notify the Council as soon as possible after registering as a Candidate Mine Surveyor and starting his/her practical training, of the name of the Professional Mine Surveyor, firm or organisation with whom he/she is working. Any change in address or a change to another Professional Mine Surveyor, firm or organisation must be reported to the Registrar.

### **3.2 Nature of Learning**

Learning in all categories of work must be varied and must be undertaken under the personal supervision of a registered, practising Professional Mine Surveyor, registered Mine Surveyor (Technologist) or other professional person suitably qualified who has been practising as such for at least five years after registration.

It is permissible to learn under a Professional Mine Surveyor in salaried employment, but taking into consideration the requirements specified in paragraph 6, it is sometimes difficult to obtain the full range of WIL in such circumstances. In case of doubt the candidate should refer the matter to the Council.

It is important that the mentor should be a person who can instruct and provide the required experience. The mentor must also be capable of providing guidance in professionalism, professional ethics and professional practice. The candidate must select a mentor who can provide the correct quality of WIL. In case of doubt the candidate should refer the matter to the Council. In such a case the name, qualifications and experience of the potential mentor, other than a registered Professional Mine Surveyor, must be supplied to the Council so that it can assess the suitability of such a person.

### 3.3 Compulsory Training

220 Working days in all aspects of mine surveying:

	<b>TYPE OF WORK</b>	<b>WORKING DAYS</b>
i	<p><b>SAMPLING:</b></p> <p>This must include stopping and development sampling theory and practice (in which geological observations must be performed), stopping and development measuring and other categories of mine sampling (e.g. shaft reef intersections, ore and waste dumps, broken ore and irregular sampling), sampling and assay errors</p>	40
ii	<p><b>SURVEYING (UNDERGROUND AND SURFACE):</b></p> <p>This must include surface engineering surveys ,deformation surveys., underground surveys (stope, development, gyro, laser and check surveys),design and adjustment of survey networks CADD applications and drawing office procedures.</p>	50
iii	<p><b>MINE VALUATION:</b></p> <p>This must include all aspects of ore accounting including gold loss, the application of statistics and geostatic concepts and SAMREC code.</p>	30
iv	<p><b>MINING GEOLOGY:</b></p> <p>This includes physical and structural geology and prospecting methods.</p>	10
v	<p><b>COMPILATION OF ORE RESERVES:</b></p> <p>This must include classic estimation methods, geostatistical and statistical methods for all classes of ore reserves .</p>	30
vi	<p><b>MINE PLANNING:</b></p> <p>This must include 3D modelling, ventilation layouts and constraints and forecasts. design of mine layouts including rock engineering considerations</p>	30
viii	<p><b>REMOTE SENSING AND PHOTOGRAMMETRY:</b></p> <p>This includes basic digital image analysis, and image ortho-rectification.</p>	10
ix	<p><b>PROJECT MANAGEMENT:</b></p> <p>This includes project planning, costing, determination of work procedures, resource allocation, project control, progress monitoring and reporting.</p>	10
	<b>TOTAL</b>	<b>220</b>

### **3.4 Notes**

The WIL should include planning, specification writing, interviews with the client, writing of proposals to the client, analysis of results, and writing of the final report to the client. General office administration such as personnel management, logistics and financial management may also be included. The number of working days quoted in Paragraphs 3.2.1 and 3.2.2 includes both office and field work, of which not more than 10% may be field work.

A detailed daily diary of all work undertaken during the training period must be kept. This diary must give an adequate description of the work done, the dates and the category of work with the number of working days in each category.

The use of modern technology is essential and the candidate must be proficient with this technology.

### **3.5 WIL Schedule**

When applying to the Council for evaluation of his/her learning, the candidate shall supply a WIL Schedule as an extract from the diary prepared in the form of the attached specimen. This schedule must be compiled in chronological order and totalled. Each page must be signed by the mentor (with whom the candidate has trained) and the candidate.

The WIL schedule must contain an adequate description of the work performed to enable the Council to evaluate the type and scope of the work completed.

The detailed day to day diary from which the WIL schedule is an extract must be retained by the candidate in the event of the Council requiring more detailed information.

Should the Council be of the opinion that the learning is inadequate or does not cover a wide scope of work, it may require the candidate to undergo further training.

### **3.6 Requirements of a Mentor**

A mentor must be a registered, practising Professional Mine Surveyor who has been practising as such for a minimum period of five years. Provided that the Council may, on written application by the mentor, relax the requirement of the five years experience. Provided further that where the experience to be gained is in a field of expertise that could not normally be obtained under the guidance of a Professional Mine Surveyor then, with the consent of the

Council, such experience may be obtained under the personal supervision of a suitably qualified person.

Every mentor must provide, directly to the Council, a confidential written assessment on the competency of the candidate which assessment must include, *inter alia*, the type of WIL gained by the candidate while in his or her employ, with emphasis on the professional aspects such as dealings with clients, attitude to senior and subordinate co-workers and assistants, punctuality and reliability and management skills acquired.

A person who has been found guilty of improper conduct or is practising under threat of a suspended sentence may not act as a mentor.

## **4 LAW EXAMINATION**

Refer to a separate document on all SAGC Law Examinations obtainable from the Registrar.

Law examinations can be written in most major centres twice a year. Applicants will be notified of the time and venue for each examination accordingly.

The applicant will be expected to have a comprehensive knowledge of the laws relating to registration of a Professional Mine Surveyor. He or she should also be acquainted with certain aspects of related legislation as set out in the details below.

### **4.1 Law Exam**

Both papers will be written consecutively on the same day with a half hour break in between.

**09h00 - 11h30** Geomatics Profession Act, Code of Conduct & Draft Regulations  
Paper A: 2½ hours (Open book format)

**12h00 - 15h00** Surveyors Legislation - Paper E  
3 hours (Closed book format)

### **4.2 Essay on Professionalism and Ethics**

Each candidate must write an essay of approximately 1500 words on professionalism and ethics with special reference to the registration and practice of surveyors and

geomatics practitioners in South Africa. The essay should include a discussion of South African requirements and the laws and organisations responsible.

You are welcome to make use of any reliable sources, but they should be fully referenced using the Harvard referencing style.

Please note that any form of plagiarism will suspend your registration.

## **5 APPLICATION FOR REGISTRATION**

When the candidate is of the opinion that all the requirements have been met as set out in Paragraph 3, they should apply to the Council for registration in the relevant category.

The application must be accompanied by:

- a) An application form and the relevant fee;
- b) The WIL Schedule referred to in Paragraph 3;
- c) A certified copy of his or her accredited Mine Survey Qualification or equivalent qualification; and
- d) A Certificate of Employment as prescribed in the Rules. A separate Certificate of Employment is required in respect of each mentor with whom the candidate has served.

“Certified” means certified to be a true copy by a Commissioner of Oaths or a Justice of the Peace.

### **5.1 Details of Practical Test**

The practical tests if deemed necessary could consist of one or more tasks.

A task could be to prepare a full proposal to a client for the implementation of a system, including the management of the information, and/or undertaking the analysis of a specified problem.

A candidate should not normally need more than three weeks to complete the practical test. Continuity of the work is essential and a break will only be permitted in exceptional circumstances due to factors beyond the control of the candidate.

## **6 COMPLETION OF REGISTRATION PROCEDURE**

Evaluation will take place as soon as possible after completion of the work and the applicant should remain in close touch with the examiner until all requirements have been met. A candidate will be informed at an early stage if there is a further requirement to take an oral examination or if an additional practical test is deemed necessary.

After evaluation has been completed the examiner will transmit all the results and papers to the Moderator. The Moderator will make a recommendation to the Registrar and Council accordingly. If the applicant has been unsuccessful in any aspect, he/she will be advised by the Registrar that certain parts (or even the whole) of the practical test(s) have to be repeated after a certain period has expired.

If the application was entirely successful in terms of the requirements of Section 20(1)(a), (b), (c), (d), and (e) of Act No 40 of 1984 the Registrar will inform the applicant accordingly thereafter the applicant may apply to the Registrar for registration as a Professional Mine Surveyor.

The Registrar will request the applicant to make (in terms of Section 20(1)(f) of the Act) a professional oath or affirmation in relation to his/her profession, to complete the relevant application form and to pay the registration fees.

When these formalities have been completed the candidate will become registered as a Professional Mine Surveyor with the South African Council for Professional and Technical Surveyors



**APPLICATION FOR REGISTRATION AS A PROFESSIONAL MINE  
SURVEYOR IN TERMS OF SECTION 13 OF THE GEOMATICS  
PROFESSION ACT, 19 OF 2013**

**The Registrar**

**The South African Geomatics Council**

I the undersigned, (Full Names) -----

of (Address) -----  
-----

hereby apply for registration as a Professional Mine Surveyor.

I swear/make affirmation\* and declare that the contents of this application, as presented by this form and the accompanying **Form G2**, are true, and further :

- a) That I am the person mentioned on the certified copies of qualifications which I wish to be entered in the Register and which are hereby submitted in support of my application;
- b) That I am not according to law detained as a mentally ill person;
- c) That I have never been convicted of an offence and sentenced in respect thereof to imprisonment without the option of a fine;
- d) That I have never been removed from an office of trust on account of improper conduct;

That I am/am not\* insolvent and that I have/have not\* assigned my estate for the benefit of creditors, and that I have/have not\* compounded with my creditors.

-----  
**Place**

-----  
**Date**

-----  
**Signature**

**NOTE : This must be signed before a Commissioner of Oaths /Justice of Peace.**

I certify that before the despondent made the oath/affirmation\* I asked him/her\* the following questions and wrote down his/her\* answers in his/her\* presence:

a) Do you know and understand the contents of this declaration?

Answer: -----

b) Do you have any objection to taking the prescribed oath/making the prescribed affirmation\*?

Answer: \_\_\_\_\_

c) Do you consider the prescribed oath/affirmation\* to be binding on your conscience?

Answer: \_\_\_\_\_

I certify that the despondent has acknowledged that he/she\* knows and understands the contents of this declaration, which was sworn to/affirmed\* before me, and that the respondent's signature was placed thereon in my presence.

**Commissioner of Oaths / Justice of Peace:** \_\_\_\_\_

**Designation (Rank):** \_\_\_\_\_

**Date:** \_\_\_\_\_

\* Delete whichever is not applicable.

**APPLICATION FOR REGISTRATION AS A PROFESSIONAL MINE  
SURVEYOR IN TERMS OF SECTION 13 OF THE GEOMATICS  
PROFESSION ACT, 19 OF 2013**

**PERSONAL INFORMATION**

- a) Full Name(s) of Applicant \_\_\_\_\_
- b) Postal Address \_\_\_\_\_  
\_\_\_\_\_
- c) Telephone ; (W) \_\_\_\_\_ Fax ; \_\_\_\_\_
- d) Cell \_\_\_\_\_ e-mail \_\_\_\_\_
- e) Date of Birth \_\_\_\_\_ Identity Number \_\_\_\_\_
- f) Current Employer \_\_\_\_\_
- g) Present Position \_\_\_\_\_
- h) Date Appointed \_\_\_\_\_
- i) Previous Employer(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- j) Higher Education Qualifications:

Qualification	Institute	Date Completed

- k) Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



**CERTIFICATE OF EMPLOYMENT**

I, .....

a (Designation) .....at (Organisation)..... do  
hereby certify that

..... has been

engaged in mine survey work under my personal supervision for the following periods and  
performing work in the following categories :

<b>Periods</b>	<b>Category (e.g. Sampling, survey, valuation etc.)</b>

PARTICULARS OF WHICH IN REGARD TO THE TIME AND NATURE OF THE WORK,  
ARE ANNEXED.

Signed at ..... on the .....day of .....

Signed : .....

(Designation) .....

# SAGC

## WORK INTEGRATED LEARNING FOR PROFESSIONAL MINE SURVEYOR

**Full Name of candidate:** .....

Dates	Work description	No. of Working days									TOTAL
		Sampling	Survey (surface and Underground)	Mine Valuation	Mining Geology	Compilation of Ore reserves	Mine Planning	Remote sensing and photogrammetry	Project management		
	<b>Compulsory Training (CT): 220 working days</b>	CT40	CT50	CT30	CT10	CT30	CT30	CT10	CT100		220
	<b>TOTAL</b>										220

I certify that the training indicated above has been performed under my **personal supervision**.

Signed by Mentor: ..... Date .....

Print name:..... SAGC registration: .....

Candidate signature ..... Date .....

**Each page must be signed by the Mentor and the Candidate**