



SOUTH AFRICAN  
GEOMATICS COUNCIL

Established ito Act 19 of 2013

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20 Zulberg Close, Bruma, Johannesburg

17 October 2018

Dear Members

### INFORMATION REQUIRED URGENTLY

South Africa Geomatics Council (SAGC) has been recognised as a professional body by the South African Qualifications Authority (SAQA). The functions of SAQA, and the ambit of its authority, are set out in Section 13 of the **National Qualifications Framework Act 67 of 2008**.

South African Geomatics Council is constituted to represent and/or regulate the Geomatics Profession of experts.

The South African Geomatics Council on being recognised as a professional body by SAQA shall protect the public interest in relation to services provided by its members and the associated risks

Part of the criteria for South African Geomatics Council being recognised by SAQA as professional body places the responsibility on the SAGC to provide SAQA with an up to date list of members and associated information in a format that is acceptable to SAQA.

In this regard the personal information that was, and is currently being, captured when members apply to SAGC for registration falls short of the SAQA requirements.

A new administration database is being created and in future the information that is currently **urgently** required will be captured upon registration.

It is therefore requested that **ALL SAGC MEMBERS** log onto the [SAGC website](#) as soon as possible and locate your own displayed contact profile in the Members drop down box on the left hand side of the main landing page. A login button has been added to your profile display at the bottom of your profile that will direct you to a secure login / registration page. Once you have successfully registered by responding to a confirmation email you can log in. Currently, the logged in page has one option to update the SAQA form. Future additional uses to this landing page are currently under design. **PLEASE BE ASSURED THAT WHEN YOUR DATA IS SUBMITTED TO SAGC IT IS BEING TRANSMITTED TO THE SAGC SERVER OVER A SECURE NETWORK CONNECTION.**

The SAQA form has been partially populated with information that is currently on the website. **Please amend any fields that is incorrect and complete the rest of the fields to the best of your ability.**

The SAQA update form also gives the Registrar the opportunity to check that the information that is currently on record, is current and up to date. The form also addresses some of the issues surrounding the Protection of Personal Information Act (POPI). POPI is now an Act of Parliament. However, it is not yet in effect. It will come into effect by proclamation by the President in the Government Gazette.

With regards to the registration process, modern emailing security firewall filtering can present challenges. Should you not receive an email confirming your registration within a few minutes, you may need to check your SPAM folder or contact your network administrator. Alternatively, send an email to [webmaster@sagc.org.za](mailto:webmaster@sagc.org.za).





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Attached is a screen grab pdf file on how to register, login and complete the form to submit.

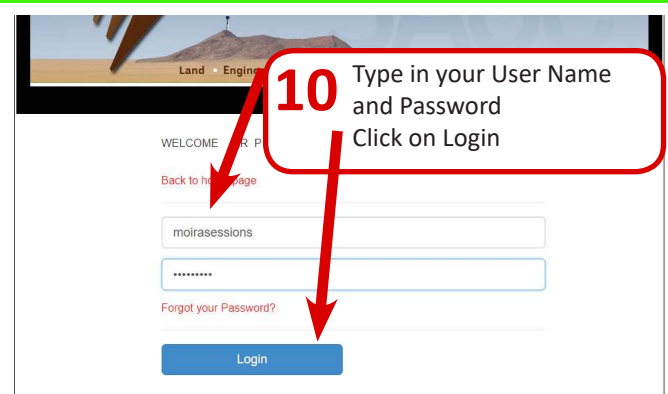
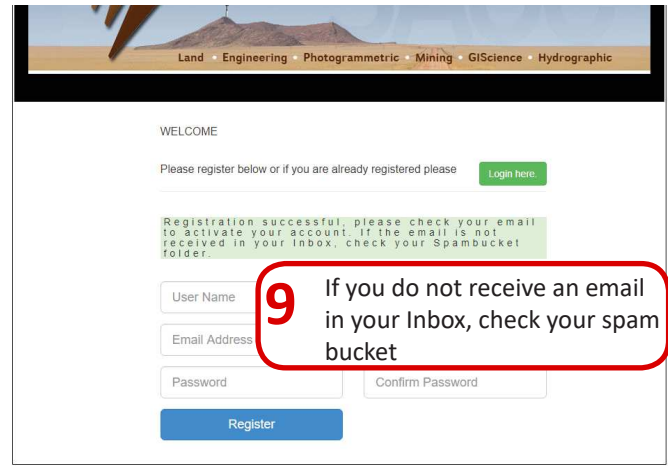
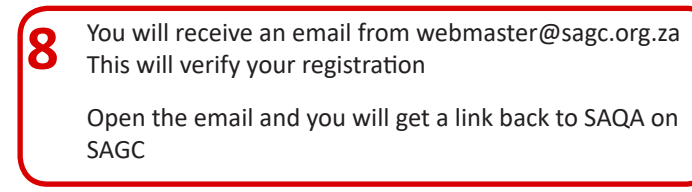
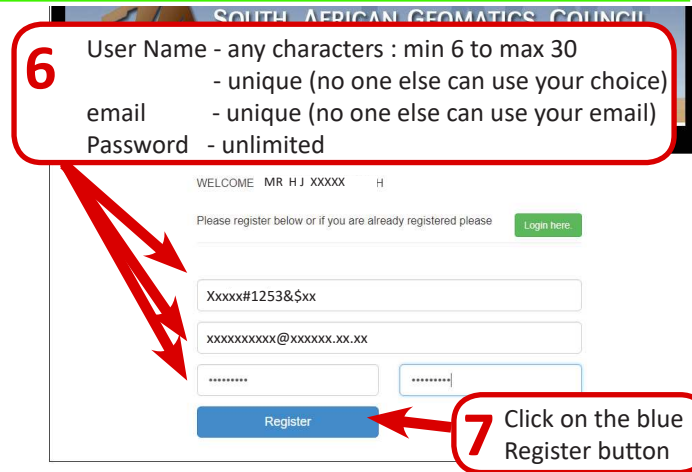
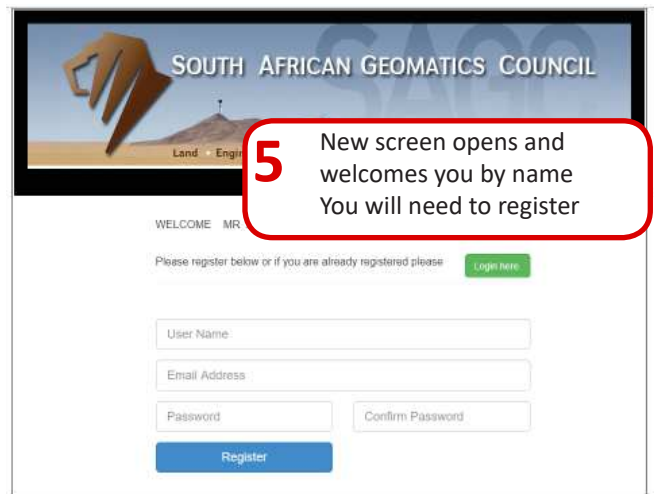
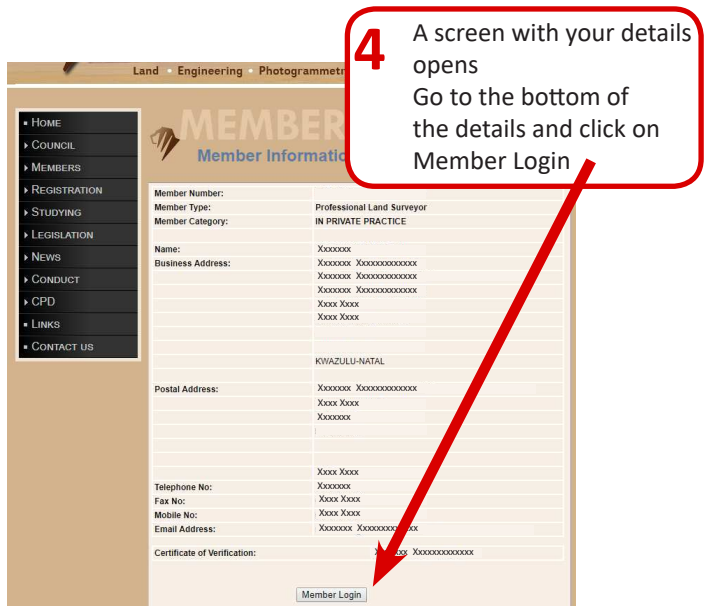
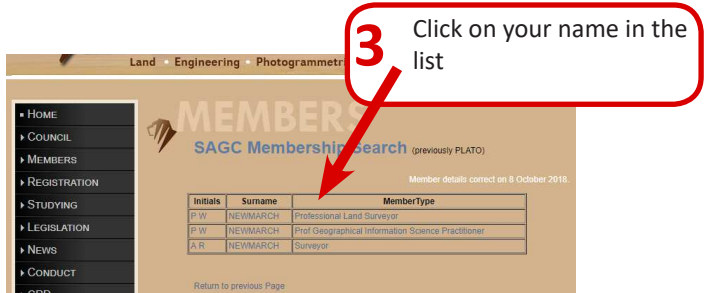
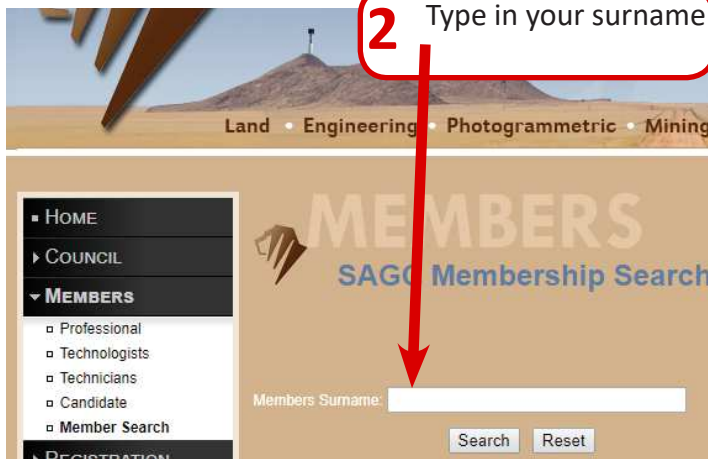
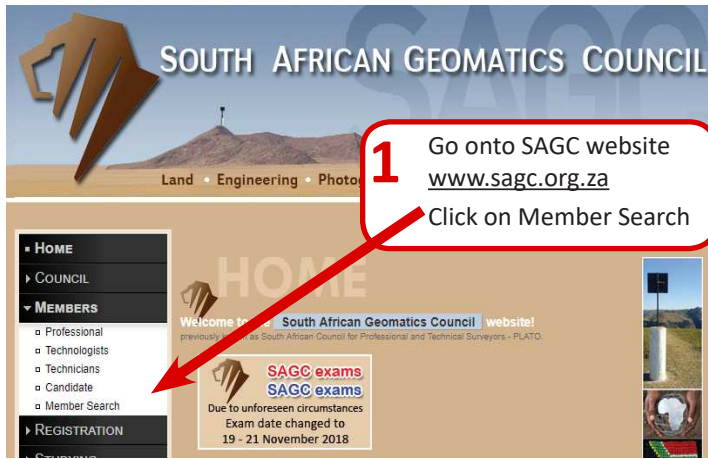
Yours faithfully

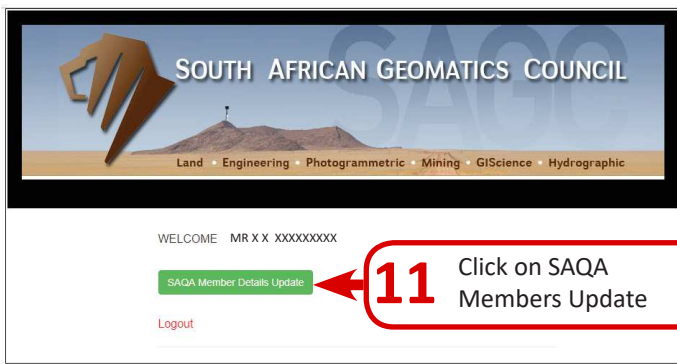
A rectangular box containing a handwritten signature in black ink that reads "Joan E Vermaak".

JOAN E VERMAAK  
Registrar



# How to Register and Login to the SAQA Form





**11** Click on SAQA Members Update



**12** The form will open with your details as listed on the SAGC website database

**13** Field names in RED are editable  
Fields marked with an (\*) are mandatory

**Member Record**  
Field names highlighted in RED are editable – Fields marked with an (\*) are mandatory

Please Check and amend your Personal Information where required

Title MR \* Initials XX Surname XXXXXXXX

First Name Only XXXXXXXX Middle Names

Date of Birth yyyy/mm/dd \* Registration Number XXXXX12345

Registered Designation Professional Land Surveyor

Primary Phone No XXXXXXXX Mobile Phone No 08

Email Address xxxxxxx@xxxx.xx.xx

Company Name XXXXXXXX

Company Office Location XXXXXXXX

Business Street Address XXXXXXXX  
XXXXXXX  
XXXXXXX  
XXXXXXX

Business Street City XXXXXXXX

Business Street Postal Code

Business Province

Business Country

Business Phone No. Business Fax No. XXXXXXXX

Business Postal Address XXXXXXXX  
XXXXXXX  
XXXXXXX

Business Postal Code 1234

Home Address

Home City Home Province

Home Postal Code Home Country

Home Phone No.

Do you wish to receive Email as Primary means of Contact? YES NO

Do you wish to display your Email Address on the SAGC Website? YES NO

Do you wish to display your Address and Phone Contact details on the SAGC Website? YES NO

The following information is required for SAQA Registration. Please complete all fields

Identity Number \* Identity Number Type SA Identification Number \*

Equity \* Nationality \*

Home Language \* Gender \*

Resident Status \* Socio Economic Status \*

Disability Status \*

Maiden Name

Maiden Name Identity Number (if different from ID above)

Maiden Name Identity Number Type

Rate your Eyesight ability \*

Rate your Hearing ability \*

Rate your Communication ability \*

Rate your Walking ability \*

Rate your Memory ability \*

Rate your Selfcare ability \*

Submit SAQA Details Cancel

**14** Once all fields have been updated and filled in click on the blue Submit SAQA Details

**15** If you have missed any of the fields - it jumps to the field with the note "Please fill out this field"

The following information is required for SAQA Registration. Please complete all fields

Identity Number \* Identity Number Type SA Identification Number \*

Equity \* Please fill out this field \*

Home Language \* Gender \*

Resident Status \* Socio Economic Status \*

Disability Status \*

Maiden Name

Maiden Name Identity Number (if different from ID above)

Maiden Name Identity Number Type

Rate your Eyesight ability \*

Rate your Hearing ability \*

Rate your Communication ability \*

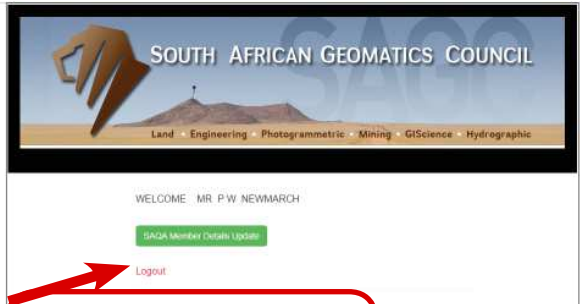
Rate your Walking ability \*

Rate your Memory ability \*

Rate your Selfcare ability \*

Submit SAQA Details Cancel

**16** Once all fields have been updated and filled in click on the blue Submit SAQA Details



**17** Click 'Logout' to exit

Any further queries please contact the webmaster via email

[webmaster@sagc.org.za](mailto:webmaster@sagc.org.za)

**DON'T CONTACT THE SAGC OFFICE**

Thank you